

**Vacant Seat Filling instruction –**

**Districtwise and Categorywise Reservation % is given in other sheet.**

I Vacant seat filling instruction for Govt. / Govt. (LWE)/ Pvt. ITI

II Vacant seat filling instruction for PPP/ CSR/ TSP ITI

**I ) Example for filling the Vacant Seat as given sequence (For Govt. /Govt. (LWE)/ Pvt. ITI)**

**ITI Bokaro (Kindly refer your concerned district reservation policy –attached)**

**Electrician Trade**

Total Seat for Admission -40

i) PH - 5% of Total Seat for admission

Total seat for admission -40

5% of 40 = 2

fill PH - 2 Seat

ii) SMQ – 1 seat for each trade

Fill SMQ - 1 Seat

**Now for other Category Vacant Seat will be**

Total seat for admission -PH - SMQ

$$40 - 2 - 1 = 37$$

iii) UR - 40%

40% of 37

$$= 14.8 \simeq 15$$

fill UR - 15 Seat

iv) Economically weaker section - 10%

10% of 37

$$= 3.7 \simeq 4$$

fill Economically weaker section - 4 seat

v) ST - 12%

12% of 37

$$= 4.44 \simeq 4$$

fill ST - 4 seat

vi) SC - 13%

13% of 37

$$= 4.81 \simeq 5$$

Fill SC- 5 seat

vii) BC-I - 14%

14% of 37

$$= 5.18 \simeq 5$$

Fill BC-I - 5 seat

viii) BC-II - 11%

11% of 37

$$= 4.07 \simeq 4$$

Fill BC-II - 4 seat

Total Vacant Seat = sum of i) to viii)

$$= 40$$

**Fitter Trade** – Same as Electrician Trade

**Draughts man civil**

Total Seat for Admission - 14

i) PH - 5% of Total seat for admission

5% of 24

$$= 1.2 \simeq 1$$

Fill PH - 1 seat

ii) SMQ - 1 seat for each trade

Fill SMQ - 1 Seat

Now for other Category Vacant Seat will be

Total Seat for Admission - PH - SMQ

$$24 - 1 - 1 = 22$$

iii) UR - 40%

40% of 22

$$= 8.8 \simeq 9$$

Fill UR - 9 seat

iv) Economically weaker Section - 10%

10% of 22

$$= 2.2 \simeq 2$$

Fill Economically weaker Section - 2 seat

v) ST - 12%

12% of 22

$$=2.64 \simeq 3$$

Fill ST - 3 seat

vi) SC - 13%

13% of 22

$$=2.86 \simeq 3$$

Fill SC - 3 seat

vii) BC-I - 14%

14% of 22

$$=3.08 \simeq 3$$

Fill BC-I - 3 Seat

viii) BC-II - 11%

11% of 22

$$=2.42 \simeq 2$$

Fill BC-II - 2 seat

Total Vacant Seat = Sum of i) to viii)

$$=24$$

## **II Example for Vacant Seat Filling (only for PPP/CSR/TSP ITI)**

Swami Vivekanand Pvt. ITI Sagnibasa, Chakulia, E.S. is under PPP. It means 50% seat for Govt. Quota and 50% seat for ITI Management Quota.

Here Vacant seat matrix is only for Govt. Quota seat ie. 50% seat of Total Seat for Admission.

**Note** – ITI Management is free for take admission in 50 % Management Quota Seat as per their criteria.

**Now See the vacant seat format and follow the instruction and sequence to fill the format.**

**i)** Total Unit for Admission – Support in Electrician Trade  
Total unit for Admission is 2 unit. It Means 1 unit (50%=20 seat) for Govt. Quota and 1 Unit (50%=20 seat) for ITI Management Quota.

So vacant seat format should be fill only for Govt. Quota seat ie. 1 unit (50%=20 seat)

**ii)** Total Seat for Admission - 20  
**iii)** PH - 5% of Total Seat for Admission

5% of 20

$$=1$$

Fill PH- 1 seat

**iv)** SMQ - 1 for each Trade

Fill SMQ - 1 seat

**Now for other category vacant Seat will be**

= Total seat for Admission - PH - SMQ

$$20-1-1 = 18$$

5) UR - 40%

40% of 18

$$=7.2 \simeq 7$$

Fill UR - 7 seat

vi) Economically Weaker Section - 10%

10% of 18

$$=1.8 \simeq 2$$

Fill Economically weaker section - 2 seat

vii) ST - 28%

28% of 18

$$=5.04 \simeq 5$$

Fill ST - 5 seat

viii) SC - 4%

4% of 18

$$=0.72 \simeq 1$$

Fill SC - 1 seat

xi) BC-I - 10%

10% of 18

$$=1.8 \simeq 2$$

Fill BC-I - 2 seat

x) BC-II - 8%

8% of 18

$$=1.44 \simeq 1$$

Fill BC-II - 1 seat

ix) Total Vacant Seat = sum of III) to x)

$$=20$$

ITI Management is free to take admission is 50% Management quota (1 Unit=20 Seat) in Electrician Trade as per iii) to x)

**I - Example for Vacant Seat Filling ( Only for Govt./ Govt(LWE)/ Pvt. ITI)**

Dist. - Bokaro

Categorywise Vacant Seat Filling Details for Admission in GOVT./ GOVT.(LWE)/ PVT. ITI																						
Sl e Name	Institue Name of the Trade	Period (1 Year/ 2 Year)	Affiliat ed NCVT/ SCVT	Total unit in Shift 1	Total unit in Shift 2	Total unit in Shift 3	Sanction Seat in shift 1	Sanction Seat in shift 2	Sanction Seat in shift 3	Total Unit for Admiss ion	Total Seat for Admiss ion	UR	Economi cally Weaker Section	ST	SC	BC - I	BC - II	PH	SMQ	Total Vacant Seat		
																					5% of Total Seat for each trade	
1	ITI Bokaro	2 Year	NCVT	2	2	0	40	40	0	2	40	15	4	4	5	5	4	2	2	1	40	
																						Electrician
																						2 Year
2		2 Year	NCVT	2	2	0	40	40	0	2	40	15	4	4	5	5	4	2	1	40		
																					Fitter	
3		2 Year	NCVT	2	2	0	48	48	0	1	24	9	2	3	3	3	2	1	1	24		
																					Draughtsman Civil	
<b>Total</b>											<b>104</b>	<b>39</b>	<b>10</b>	<b>11</b>	<b>13</b>	<b>13</b>	<b>10</b>	<b>5</b>	<b>3</b>	<b>104</b>		

**II - Example for Vacant Seat Filling ( Only for PPP/ CSR/ TSP ITI)**

Dist. - East Singhbhum

Categorywise Vacant Seat Filling Details for Admission in PPP/ CSR / TSP ITI																				
Sl e Name	Institue Name of the Trade	Period (1 Year/2 Year)	Affiliat ed NCVT/ SCVT	Total unit in Shift 1	Total unit in Shift 2	Total unit in Shift 3	Sanction Seat in shift 1	Sanction Seat in shift 2	Sanction Seat in shift 3	Total Unit for Admiss ion (in Govt	Total Seat for Admiss ion (in Govt	UR	Economi cally Weaker Section	ST	SC	BC - I	BC - II	PH	SMQ	Total Vacant Seat
1	Saanu Vidyalaya Pvt ITI Suphalsa Charada ES	2 Year	NCVT	2	2	0	40	40	0	1	20	7	2	5	1	2	1	1	1	20
2		1 Year	NCVT	2	0	0	40	40	0	1	20	7	2	5	1	2	1	1	1	20
<b>Total</b>											<b>40</b>	<b>14</b>	<b>4</b>	<b>10</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>40</b>

Note:- These are Govt. Quota Seat

